



## GROUP USAGE POLICY

**FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

The Y is a cause-driven organization that is for youth development, for healthy living and for social responsibility. At the Y, we measure the success of our cause by how well we engage communities in these three areas of focus.

This agreement is to assure that the party or group using the YMCA's building understands the conditions under which use of the requested facility is granted. **All YMCA** operated programs have first priority for use of the Y property. The Sheridan County YMCA also recognizes the importance of keeping certain program areas open for use by the general membership during facility hours.

It is the policy of this YMCA to make its facilities available to other individuals and groups if:

- The groups purpose and goals are similar to the Y's and where their programs will not conflict with the purpose of the Y.
- They are a non-profit community service organization who support the objectives of the Y.
- Private parties, business organizations and other groups or individuals whose programs are not aimed at profit making for the group and/or individual nor in conflict with the purpose of the YMCA.

For Profit Groups or Businesses are not to be considered eligible for use of facilities.

### **USE OF THE YMCA'S NAME**

Use of the YMCA facilities does not imply endorsement or sponsorship of the event or the group by the YMCA. Publicity shall be designed in such a way that no suggestion of endorsement or sponsorship is implied. All publicity and public mention of the YMCA must be approved in advance with the YMCA Executive Director.

### **SUPERVISION**

Each group shall provide a person 21 years of age or older who is responsible for the enforcement of the standards of conduct. Youth groups must have at least one person for each [10] youths unless prior approval is obtained.

### **MEMBERSHIP VS GROUP USAGE**

Group usage is defined as using space within our facility exclusively for your group. We are committed to all members of our Y and have therefore set aside specific times for groups to utilize our facility without interruption to our membership. It is necessary to allow all members access to space during open facility hours. If your group/team chooses to come in at times other than those listed we will:

- Require an active membership or a daily fee
- Not close off an area for their exclusive use
- Will allow all other members to join in the activity

### **EQUIPMENT/DAMAGE COSTS**

The person signing this agreement shall also be responsible for any extraordinary cleaning costs or damage to the building or equipment by the using group. The YMCA assumes no responsibility for property brought into the building.

## RESERVATION PROCEDURE

### Gym Reservations:

The Y has established the following times to be utilized for group usage. This may include but not be exclusive to traveling youth sports teams, church groups, etc. All reservations and fees for Gym #3 are based on ½ court usage. All reservations and fees for Gym #2 are based on full gym usage.

### Availability:

#### Gym #3

Monday \* Wednesday / 7:00-8:00pm \* 8:00-9:00pm

Saturday / 8:00-9:00am \* 9:00-10:00am

#### Gym #2

Saturday / 10:00am-11:00am \* 11:00am-12:00pm \* 12:00-1:00pm

### Fees:

- Fees: \$15 per hour/per day/ ½ court
  - (for example; you reserve gym space for one hour two times per week. The fee collected would be \$30. One hour two times per week for 4 weeks would be \$120)
  - At this time, we will not reserve two ½ courts for programs other than volleyball.
- \$15 per hour/per day/full court
  - Since volleyball requires a full court, this reservation reflects that usage need.
  - At this time, we will not reserve two ½ courts for programs other than volleyball.
- Fees will be collected prior to the first scheduled reservation.
- During the times listed, your group will be provided one hour of usage. If another team has not reserved the space, or fails to use their reserved times, you may utilize their time at no extra charge.
- Gym #3 will allow up to four youth basketball teams – each team utilizing ½ court.
- Fees will not be refunded if for any reason you do not choose to use your reserved time.

### Length of reservations:

- We will follow the current session schedule for reservations. Therefore you will be allowed to reserve your gym space for 5-7 weeks, depending on the session schedule.
- 2017 Session dates:
  - October 3-October 27
  - October 30-December 15

### Rosters:

- A roster of your team participants **MUST** be provided prior to your first scheduled day. There will be no exceptions to this policy. This provides the Member Service Desk with necessary information to allow access to the facility. If a youth is **NOT** listed on the roster, a coach will be required to come to the Back Desk and add this individual prior to their entry.

### Y Contact:

- Please contact Jennifer Fenton to reserve your group usage.

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Group Name

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Date

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Print Leader Name

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Signed Leader Name